



## China Adventure Options Study Abroad Trip Deadlines and Details

Students within the University of Wisconsin System are encouraged to incorporate international aspects of education into their academic plans, so this is an opportune way for high school students like you to gain early on the kind of experiences universities increasingly expect of their students.

These study abroad opportunities are intensive learning experiences supervised by university faculty or staff. They are by nature experiential, but they are also designed to be rigorous academic experiences. They are often physically demanding as well, and may require extensive walking, hiking, or climbing. Participants are expected to complete four academic credits in a short amount of time, so they should not expect a lot of free time.

When a student accepts a place in one of these programs, the student agrees to support the policies and procedures developed to ensure the success of the program. The student also has a responsibility to make the course the best possible personal, group, and academic experience.

All students are required to submit a UW Colleges Study Abroad Application, Code of Conduct form and Release form. **Students should read all information included in these documents.**

### **High school students participating in the program must:**

1. Have completed their sophomore year of high school by the time of travel.
2. Be at least 16 years of age at the time of the trip.
3. Obtain at least two letters of endorsement from a counselor, instructor or principal. These letters must be submitted to UW Colleges by March 23.
4. Complete and sign a study abroad application. For students under 18 years of age, the application must be signed by a legal guardian.
5. Read and sign the Code of Conduct form. For students under 18 years of age, the Code of Conduct form must be read and signed by a legal guardian.

6. Read and sign the Release form. For students under 18 years of age, the Release form must be read and signed by a legal guardian.
7. Submit the required down payment with his/her application form.
8. Conduct him/herself in a responsible and mature manner at all times. This includes being sensitive to members of the group and to the group as a whole, as well as to cultural norms and behavior.
9. Attend all classes and scheduled outings.
10. Follow the directions of the course instructor/facilitator. Traveling with a large group of people requires organization and coordination. Schedules for site visits, movement at airports and train stations, and other areas concerning travel arrangements will often necessitate a certain regimentation that the course instructor/facilitator must impose.
11. Course instructors/facilitators have full authority to act on behalf of the UW Colleges in any matter concerning the academic program, travel procedures, student personnel, and financial matters that fall within the limits of the program budget. Should the instructor/facilitator decide that a student must be separated from the program because of violation of rules, that decision will be final. **Separation from the program will result in being sent home at the student's expense. See the Student Code of Conduct for details.**

### **Application/Registration**

The three required forms: The application form, the Code of Conduct form and the Release form are all available on the webpage devoted to high school students interested in this program:

<http://www.uwc.edu/academics/abroad/china/>

**Submit applications to:** Tim Urbonya  
Director of Continuing Education  
University of Wisconsin Colleges  
432 North Lake Street, Room 439  
Madison, Wisconsin 53706

### **Course**

High school students will receive four UW Colleges credits of Chinese language instruction in either Chinese 101, 105, 118, 201, 205 or 215 depending on their level. Student listening, speaking, reading and writing levels will be assessed at the time of orientation. Final course selection will be determined by the facilitating instructor based upon consultation with the student, parents and classroom instructors in China.

### **Students with Special Needs**

Students who have a physical or learning disability and require special arrangements while traveling or on-site, are strongly encouraged to contact Tim Urbonya, at 608-263-9676 or [tim.urbonya@uwc.edu](mailto:tim.urbonya@uwc.edu)

### **Home Stays**

Students will be asked to complete a brief survey of interests and preferences. This survey will be used to better match the student with a host family in China. Our partner organization, Mercan School in Taiyuan, China, arranges home stays with the families of students who study at Mercan. As a rule, each student will be assigned to one host family. Students will stay with that family when the group is in Taiyuan. Although it is not required, students should consider bringing small gifts for the host family.

## ***FINANCIAL MATTERS***

### **Program Costs**

Students and guardians are responsible for reviewing individual course descriptions and information on what is and what is not included in the program fee.

### **Administrative Application Fee**

An administrative application fee of \$200 is due upon application and is non-refundable unless we cancel the program.

### **Comprehensive Program Fee**

The comprehensive fee of \$3,995 for the **China** program includes international airfare, tuition, all meals, double occupancy lodging while in Beijing and Xian and on weekend excursions, home stays while in Taiyuan, CISI medical and emergency evacuation insurance, double occupancy lodging in Beijing and Xian, home stays while in Taiyuan, all ground and air transportation while in China and most admissions.

Costs listed are approximate, based on a minimum enrollment. If the minimum enrollment is not reached, the course may be cancelled and down payments refunded. We reserve the right to adjust fees due to dollar devaluation, fuel surcharges and general inflation.

This program fee does **not** include books, passport and visa fees, cell phone, tips to tour guides and drivers and personal expenses.

**\*\*\*Passports and additional spending money are the participants' responsibility.**

### **Estimated additional costs not covered by Comprehensive Fee:**

Books	\$40
Visa	\$160
Cell phone	\$80
Tips	\$20
Meals not provided	\$30-\$40
Personal expenses	\$50-\$300
Transport to and from airport in Chicago	\$60-\$100

### **Cell Phones**

All students will be required to receive cell phones and accompanying SIM card for use during their stay in China. The cell phone/SIM card fee will be approximately \$80 and will include domestic calling. These phones will have the ability to make and receive domestic calls in China and to *receive* international calls from the U.S. Payment for cell phones will be requested prior to departure. Students will receive their phones upon arrival in Beijing.

### **Cancellations & Refunds**

All cancellations must be submitted in writing. ***Cancellations due to medical emergencies or U.S. government shut down (such as passport offices) do not guarantee a refund. Students are strongly encouraged to consider trip cancellation insurance.***

### **Payment Deadlines**

The application and final payment deadline is March 23 and payments are non-refundable after that point. Payment should be made out to "UW Colleges" and submitted to:

Tim Urbonya  
Director of Continuing Education  
University of Wisconsin Colleges  
432 North Lake Street, Room 439  
Madison, Wisconsin 53706

If the trip is canceled by UW Colleges due to low enrollment, all deposits and payments will be refunded in full.

### **Passports**

You do not need a passport to *apply* to participate in a study abroad trip. However, all participants traveling on any study abroad trip are required to have valid passports. Obtaining a passport is your responsibility and the passport application fee is **NOT** included in the

comprehensive fee quoted. Passport applicants are occasionally experiencing lengthy delays. If you do not yet have a passport, we recommend that you apply immediately. To participate in the China study abroad program, you should have your passport by ***no later than May 1***.

### **Obtaining a Passport**

To obtain a passport, you will need the following:

1. Proof of U.S. citizenship (birth certificate, expired passport, proof of naturalization).
2. Current identification (driver's license, government I.D. card or document that bears your signature).
3. Two photographs – identical, passport-quality, front-view photos cut exactly to the measurements required on the passport application.

Information about obtaining a passport and application forms may be found at: <http://travel.state.gov/>

Students who would like additional information about a particular destination(s) should check out the following Web Site:

[www.travel.state.gov/travel](http://www.travel.state.gov/travel)

### **Visas (DO NOT BEGIN THIS PROCESS UNTIL WE REQUEST THIS)**

Visas are required for travel to China and the cost is \$140 for a single-entry tourist visa plus a \$20 processing fee charged by our agent. This cost is in addition to the overall trip/course fee. In order for us to process your visa, we must receive from you by certified mail *no later than May 1*, the following:

- Your passport. This passport must:
  1. Be signed
  2. Have at least seven months of remaining validity
  3. Have at least two blank pages.
- 2 passport photos
- A check for \$160 made out to "UW Colleges"
- A completed Chinese visa application form. This form can be accessed, filled out and printed (but NOT saved) from the Chinese Chicago consulate website at:

<http://www.chinaconsulatechicago.org/eng/qzhz/qz/grqz/>

Prior to completing the visa form, we will provide instructions explaining how to successfully complete this form. At that point, you will be asked to submit all visa materials to:

Tim Urbonya

Director of Continuing Education  
University of Wisconsin Colleges  
432 North Lake Street, Room 439  
Madison, Wisconsin 53706

### **Immunizations**

Travel in some countries may require and/or recommend additional immunizations. Travel health information is available from the Centers for Disease Control and Prevention for specific countries. Visit their Web Site at: <http://wwwn.cdc.gov/travel/default.aspx> We also recommend that you consult with your doctors about this matter.

### **Health Insurance**

Health insurance coverage through CISI is included in all UW College study abroad opportunities. An explanation of this coverage is included as a link on our study abroad page for high school students at: <http://www.uwc.edu/academics/abroad/china/>