



UW-WASHINGTON COUNTY

2010 ANNUAL SECURITY REPORT

**UNIVERSITY OF WISCONSIN — WASHINGTON COUNTY
2010 ANNUAL SECURITY REPORT**

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ANNUAL SECURITY REPORT

I. Campus Law Enforcement Policies

The University of Wisconsin-Washington County does not have a campus police or campus security department. Instead, the campus works closely with local law enforcement authorities and utilizes their services when necessary. It is the policy of the University of Wisconsin-Washington County to encourage accurate and prompt reporting of all crimes to the appropriate law enforcement agency. Students so requesting will be provided assistance by institutional personnel in notifying local law enforcement authorities. Campus personnel will consult with local law enforcement authorities when preparing the annual disclosure of crime statistics.

The University of Wisconsin-Washington County provides information to students and employees about campus security procedures and encourages them to be responsible for their own security and the security of others. New and continuing students receive information annually about campus security procedures and practices and about the crime of sexual assault in particular. Students are informed of the procedure for reporting sexual assault crimes to campus officials, and are encouraged to report these crimes to local law enforcement authorities. All students receive the required notification that the Annual Security Report is available on the web, and that a paper copy may be requested.

Similarly, all University of Wisconsin Colleges employees receive the required notification that the Annual Security Report is available on the web, and that a paper copy may be requested.

II. Reporting Emergencies, Crimes, and Policy Violations

Reports of criminal actions or other emergencies occurring on the campus of the University of Wisconsin-Washington County shall be made to the Campus Dean/CEO, or directly to local law enforcement authorities in accordance with the Campus Emergency Action Plan which is on file in the Office of the Dean. Victims or witnesses to crimes may request confidentiality when reporting criminal actions to the Dean for inclusion in the annual disclosure of crime statistics. The Dean will make timely reports via campus email concerning those crimes that pose a threat to members of the campus community.

The University of Wisconsin-Washington County encourages cooperation with local police authorities to monitor and record information concerning criminal activity occurring away from the campus, but involving university students or university-related organizations.

III. Timely Warnings and Emergency Notifications

It is the policy of the University of Wisconsin-Washington County to comply with the "Timely Warning" provisions of the Jeanne Clery Act and the "Emergency Notification" provisions of the Campus Crime Statistics Act by providing the required warnings to the campus community in an efficient and expedient manner.

"Emergency Notification" occurs when significant emergencies or dangerous situations (e.g., active shooter incidents, severe weather emergencies, hazardous material incidents, etc.) are reported and *constitute an immediate threat to the campus community.*

"Timely Warning" occurs when specific criminal acts are reported that *constitute a serious or continuing threat to the campus community.*

Each campus has a written Emergency Action Plan that details the processes to be used. The Campus Dean/CEO, or his/her designee, has the responsibility for issuing emergency notifications. The Dean will, if time permits, confer with the Campus Associate Dean, Campus Assistant Deans for Administration or

Student Services, the Campus BIT Team, the Campus Building and Grounds Superintendent, and/or the Campus Safety Committee prior to issuing any emergency notification.

Emergency notifications are disseminated by the most expedient method to ensure that individuals have time to prepare or react to the situation. Dissemination methods include direct phone calls to designated personnel and campus-wide email. The local 911 Center and/or other emergency services are also notified. If a threat is not immediate or imminent, the timely warning can be delayed until the facts are more fully developed. Dissemination methods might include posting of printed notices or a posting to the campus website. The Campus Dean/CEO will ensure that all issued warnings and notifications are cancelled once the reported crime has been resolved and/or the threat no longer exists to the campus.

Each campus has a written fire and tornado emergency procedure and alert system in place. They are each tested a minimum of once a year. Campuses use electronic alarms and PA Systems to alert the community of fires or tornadoes and the appropriate locations for evacuation based on the situation.

The State of Wisconsin Department of Emergency Services requires that each campus conduct a mock tornado drill in April and complete and return a written report of the activity. Every UW Colleges campus conducts the drill and submits a report to the Institutional Risk and Safety Manager, who, in turn, forwards the reports to the University of Wisconsin System Office of Safety and Loss Prevention. The University of Wisconsin System Office of Safety and Loss Prevention requires each UW campus to conduct a fire drill once a year in the fall and to submit a written report of this activity. Every UW Colleges campus conducts a fire drill in the fall and submits a report to the Institutional Risk and Safety Manager who forwards the reports to the UW System Office of Safety and Loss Prevention.

IV. Building Security and Access Control Procedures

General access to and use of the facilities of the University of Wisconsin-Washington County are governed by Chapter UWS 21, Wisconsin Administrative Code, and institutional policies on file in the Office of the Dean. Maintaining the ongoing security of the campus's buildings and facilities occurs through a number of mechanisms, including identification of personnel responsible for securing the campus, limitations on hours of operation, limitations on access when the campus is not in operation, restricted use of the campus by off-campus groups, and policies on keys. Copies of these institutional policies are on file in the Office of the Dean.

V. Policy on Alcohol and Other Drugs

The University of Wisconsin-Washington County has a long-standing commitment to providing a safe, secure, and comfortable work and living environment for all members of the campus community. The possession, use and sale of alcohol and illegal drugs are regulated at University of Wisconsin-Washington County in accordance with the Drug-Free Schools and Communities Act, applicable provisions of state and federal law, and Chapter UWS 18, Wisconsin Administrative Code. Local law enforcement officials enforce violations of underage drinking laws and other violations of state and federal laws regulating the possession, use, and sale of alcohol and illegal drugs.

University of Wisconsin-Washington County is also committed to providing drug prevention programs and to educating the campus community regarding the health risks associated with the use of illicit drugs and the abuse of alcohol or other drugs. The University of Wisconsin Colleges employs Alcohol and Other Drug Education Campus Coordinators who provide programming and assistance to each campus in the area of alcohol and other drugs.

Further information concerning their telephone numbers and locations, and information about the Drug-Free Workplace Act and the Drug-Free Schools and Communities Act may be found in the

publication, "Student Rights and Regulations" that is available at <http://www.uwc.edu/students/uwc-student-rights-regulations-booklet.pdf>. Students must abide by the alcohol and other drug policies as outlined in the student handbook. Consequences for noncompliance may include referral for assistance and/or suspension or expulsion from the College.

VI. Sexual Assault

Chapter UWS 17, Wisconsin Administrative Code governs student nonacademic misconduct. Any complaints of sexual offenses will be administered in accordance with the provisions of this chapter and the institutional procedures for its implementation. The accuser and the accused will be afforded an opportunity to have others present during any proceedings. Sanctions to be imposed for students adjudicated guilty of a sexual offense will be determined on a case-by-case basis and may include suspension or expulsion. Both the accuser and the accused shall be informed of the outcome of any campus disciplinary proceeding involving sexual assault.

VII. Sex Offender Registration Information

Under the laws of the United States Department of Justice, all institutions of higher education must now notify their campuses on how to obtain or access State Sex Offender Registry Data. The Act, known as the Campus Sex Crimes Prevention Act (CSCPA), requires that all offenders submit and register the name of the higher education institution where they are enrolled as a student or are an employee. It also requires that this information be promptly made available to law enforcement agencies in the jurisdictions where the institution of higher education is located.

Students, faculty and staff in the University of Wisconsin Colleges may find information about registered sex offenders in their geographical area from the Wisconsin Department of Corrections Sex Offender Registry website, which can be found at <http://offender.doc.state.wi.us/public>.

A representative on each campus receives the registered sex offender list distributed by the institutional office at the beginning of every semester. Instructors are notified if they have a registered sex offender in a class. Notification to instructors is for information purposes only.

VIII. Annual Disclosure of Crime Statistics

The University of Wisconsin-Washington County prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. This report is prepared in cooperation with the Office of the Campus Dean/CEO, the Offices of Administrative and Student Services, and law enforcement from the local community. Each entity provides updated information on their educational efforts and programs to comply with the Act.

IX. Clery Act Crimes Definitions

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Criminal Homicide-Manslaughter by Negligence: The killing of another person through gross negligence.

Criminal Homicide-Murder and Non-Negligent Manslaughter: The willful (non-negligent) killing of one human being by another.

Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an

aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

Burglary: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned including joyriding.)

Weapon Law Violations: The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

Drug Abuse Violations: Violations of State and local laws relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

Liquor Law Violations: The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned.

Sex Offense Definitions from the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Program:

Sex Offenses-Forcible: Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

- a. **Forcible Rape:** The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).
- b. **Forcible Sodomy:** Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- c. **Sexual Assault With An Object:** The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- d. **Forcible Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

Sex Offenses-Non-Forcible: Unlawful, non-forcible sexual intercourse.

- a. Incest: Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- b. Statutory Rape: Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Source: *Federal Register, April 29, 1994, Vol. 59, No. 82; Federal Register, November 1, 1999, Vol. 64, No. 210.*

Location Definitions

Campus:

- (1) Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and
- (2) Any building or property that is within or reasonably contiguous to the area identified in Paragraph (1) of the definition that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes (such as a food or other retail vendor).

On-Campus Student Housing Facilities: Any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus.

Non-Campus Building or Property:

- (1) Any building or property owned or controlled by a student organization that is officially recognized by the institution; or
- (2) Any building or property owned or controlled by an institution that is used in direct support of or in relation to the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Public Property: All public property including thoroughfares, streets, sidewalks and parking facilities that is within the campus or immediately adjacent to and accessible from the campus.

Referred for Campus Disciplinary Action: The referral of any student to any campus official who initiates a disciplinary action, for which a record is kept and which may result in the imposition of a sanction.

X. Clery Act Crime Statistics 2008-2010:

There were no reported hate crimes for the years 2008, 2009 or 2010.

The following criminal offenses were reported to either the Office of the Dean at the University of Wisconsin-Washington County or to local police agencies during the identified reporting period:

| OFFENSE | YEAR | ON-CAMPUS PROPERTY | NON-CAMPUS PROPERTY | PUBLIC PROPERTY |
|--|------|-----------------------|------------------------|--------------------|
| MURDER / NON-NEGLIGENT MANSLAUGHTER | 2008 | 0 | 0 | 0 |
| | 2009 | 0 | 0 | 0 |
| | 2010 | 0 | 0 | 0 |
| NEGLIGENT MANSLAUGHTER | 2008 | 0 | 0 | 0 |
| | 2009 | 0 | 0 | 0 |
| | 2010 | 0 | 0 | 0 |
| SEX OFFENSES, FORCIBLE | 2008 | 0 | 0 | 0 |
| | 2009 | 0 | 0 | 0 |
| | 2010 | 1 | 0 | 0 |
| SEX OFFENSES, NON-FORCIBLE | 2008 | 0 | 0 | 0 |
| | 2009 | 0 | 0 | 0 |
| | 2010 | 0 | 0 | 0 |
| ROBBERY | 2008 | 0 | 0 | 0 |
| | 2009 | 0 | 0 | 0 |
| | 2010 | 0 | 0 | 0 |
| AGGRAVATED ASSAULT | 2008 | 0 | 0 | 0 |
| | 2009 | 0 | 0 | 0 |
| | 2010 | 0 | 0 | 0 |
| BURGLARY | 2008 | 0 | 0 | 0 |
| | 2009 | 0 | 0 | 0 |
| | 2010 | 0 | 0 | 0 |
| MOTOR VEHICLE THEFT | 2008 | 0 | 0 | 0 |
| | 2009 | 0 | 0 | 0 |
| | 2010 | 1 | 0 | 0 |
| ARSON | 2008 | 0 | 0 | 0 |
| | 2009 | 0 | 0 | 0 |
| | 2010 | 0 | 0 | 0 |
| ARRESTS: WEAPONS: CARRYING, POSSESSING, ETC. | 2008 | 0 | 0 | 0 |
| | 2009 | 0 | 0 | 0 |
| | 2010 | 0 | 0 | 0 |
| DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC. | 2008 | 0 | 0 | 0 |
| | 2009 | 0 | 0 | 0 |
| | 2010 | 0 | 0 | 0 |
| ARRESTS: DRUG ABUSE VIOLATIONS | 2008 | 0 | 0 | 0 |
| | 2009 | 0 | 0 | 0 |
| | 2010 | 0 | 0 | 0 |
| DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS | 2008 | 0 | 0 | 0 |
| | 2009 | 0 | 0 | 0 |
| | 2010 | 0 | 0 | 0 |
| ARRESTS: LIQUOR LAW VIOLATIONS | 2008 | 0 | 0 | 0 |
| | 2009 | 0 | 0 | 0 |
| | 2010 | 1 | 0 | 0 |
| DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS | 2008 | 0 | 0 | 0 |
| | 2009 | 0 | 0 | 0 |
| | 2010 | 0 | 0 | 0 |